



Speech-Language Pathology and Audiology Board

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CHECKLIST OF ITEMS REQUIRED OF RPE APPLICANT FOR SPEECH-LANGUAGE PATHOLOGY OR AUDIOLOGY LICENSURE

Please use this checklist to record when these items were mailed to this office

The following items must be submitted, and approved by the Board, **PRIOR** to commencing RPE.

- _____ Application for Temporary Required Professional Experience License Application.
Prior approval is required for all non-exempt settings
- _____ Registration fee of \$35
- _____ RPE Temporary License Acknowledgment Statement (signature page only)

The remaining items, listed below, should be submitted within the first 90 days of beginning the RPE. Late submission could result in a delay in issuing the license and could require that you cease practice until such time as the license is issued.

- _____ "Official" graduate and undergraduate transcripts (in "unopened" university envelope)
- _____ Copy of master's degree, if not posted on official transcripts
- _____ Report of Clinical Practicum (**on our form**)
- _____ **Application for Licensure with** passport quality photo, approximately 3" x 3" attached
 (must be typed or printed in ink and signed under penalty of perjury)
- _____ \$25 initial application fee
- _____ Original NTE score in the field for which licensure is sought, with passing score of 600 or higher
- _____ Fingerprint Card and check or money order for \$32 fingerprint processing fee
(must be cleared through Department of Justice before license can be issued)
- _____ **-OR-**
- _____ **ORIGINAL** Page 2 of the Live Scan form completed by the live scan operator.
- _____ **Upon completion of your RPE**, the RPE Verification form, signed by your supervisor
(Must be postmarked within ten (10) working days after your ending date)

**ALL INCOMPLETE PORTIONS OF THE APPLICATION PACKET WILL BE RETURNED.
 UNLESS OTHERWISE NOTED, ALL DOCUMENTS MUST BE ORIGINALS.**